



STUDENT ACCESS TO UNIVERSITY PREMISES

2023-2024

Student Photo ID cards

All students are issued an ID card which is valid for the entire duration of study or employment at the University. The ID card serves a number of functions, including library loans and entering and leaving University premises. All students are required to carry the card at all times when on University premises.

The University has turnstiles installed in both Vernon Street and Blenheim Walk sites as a security measure preventing unauthorised people from entering our premises and protecting students, staff, and property at the University. The turnstiles are there to protect everyone, but will only work if there is full co-operation from students and staff. Please help us to keep the University secure by following the points below:

1. Please remember your card every day and use it to enter the turnstiles.
2. Please use all the turnstiles and not just the disabled access turnstile.
3. Tailgating through the turnstiles is not permitted, if someone tailgates behind you please report this to reception. If you do not use your ID card to get through the turnstiles you will be asked by staff to produce it.
4. Jumping over the turnstiles is not permitted and again may result in you being challenged by staff.
5. Lending and sharing your card with other students are not allowed as it compromises the security of the University. If you pass your card back over the turnstile you will find that the person attempting to gain access is unable to do so.
6. If you have forgotten or lost your card, please approach reception who will give you access to the building once you have signed in.
7. Please be aware that the signing-in sheets are used to monitor those who don't bring their cards.
8. The University has implemented this system to protect students, staff, and property on campus. Please be respectful to University staff if they ask you to produce your ID card or if you have lost or forgotten your card and need access.