**Request for Suspension of Studies**

To be completed and signed by the student

***Information regarding financial, progression or general questions are available at:*** <https://estudio.leeds-art.ac.uk/mod/page/view.php?id=81276>

***Please read through the information before completing the form***

*Please be aware suspension is not a student’s right and must be approved by a Subjects Leader and the Academic Registrar or their nominee.*

|  |  |  |  |
| --- | --- | --- | --- |
| Student ID: | Click or tap here to enter text. | Name: | Click or tap here to enter text. |
| Course: | Choose an item. | Level: | Choose an item. |

|  |  |
| --- | --- |
| I am a Student Route visa holder | Choose an item. |
| I am in receipt of Federal Aid funding (for USA students) | Choose an item. |

**Suspension Reason,** *please tick one of the following***:**

|  |  |  |
| --- | --- | --- |
| [ ]  Academic | [ ]  Employment | [ ]  Financial |
| [ ]  Ill Health (evidence to be provided) | [ ]  Disability | [ ]  Personal Reasons |

If suspending on the grounds of ill health, please specify the type of evidence you will be providing:

Click or tap here to enter text.

**Reason for Suspension, in order for us to understand your reasons for suspending please can you complete the following:**

|  |
| --- |
| Click or tap here to enter text. |

I confirm that I wish to suspend my studies and I confirm that I have discussed this with my Course Leader and that I understand the information and implications of suspending my studies and wish to proceed with the process:

|  |  |  |  |
| --- | --- | --- | --- |
| Signature: | Click or tap here to enter text. | Date: | Click or tap to enter a date. |